

Reversing Falls Sanctuary
Minutes of the January 20th, 2020 Board of Directors Meeting

Present: Bob (for 1st part), Bec, Daksha, David, Gary, Karen, Lisa, Ralph

Facilitator: Bec, in place of Martha

Recorder: Lisa

1. **Opening:** Greetings all around.
2. **Bob's updated steeple plan:** Presented by Bob.
 - a. Two windows have been refurbished and are slated to be reinstalled as soon as weather and work team time allows.
 - b. The new plan includes 6 items/phases that Bob will work on refining in terms of timeline and a more detailed breakdown of the work which will need to be done in accordance with availability of funds from RFS.
 - c. Cost estimate is currently \$48,000, which includes approximately \$4500 to replace the tower roof.
 - d. Work could possibly be completed by the end of the summer.
 - e. An aside: A matching grant application is in process for steeple repair funding.
 - f. Bob departed after his report.
3. **Agenda review:** Item added by Gary to program committee report to discuss new weekly program.
4. **Minutes** from last meeting approved
5. **Treasurer's report (Karen):**
 - a. Current balance is \$28,542.41, which includes a 10K anonymous stock gift.
 - b. Spent so far on general construction: \$27,368.15 and \$3,368.46 for steeple repair (*or is the \$3,368 included in the \$27,368?*). Categories may need to be adjusted as bills are clarified.
 - c. Question about the \$11K from BUMC, what is it, donation, reimbursement, return of capital? BUMC called it a gift. RFS will just call it "from BUMC."
 - d. Annual appeal results: \$7,016
 - e. We need a new person who will write thank you notes to donors.
 - f. Anne and Daksha can sign checks while Karen is away. After she returns, Ralph will also be set up to be able to sign checks.
 - g. Since the decision was already made to separate Climate Action Group's finances from RFS, Karen will send a check to Tony for the CAG balance in the account, thus closing out their account within RFS accounts.
6. **Building team report:**
 - a. Building use form needs updating and rates need to be determined
 - b. It was agreed that we need a sign-out sheet for any items borrowed or taken out of the building so everyone knows where stuff is (instead of presumed stolen).
 - c. It was agreed that parking expansion should be a top priority.
 - d. Chris Glover will be asked for an estimate to repair the broken stained-glass window.
 - e. Artwork donations:
 - i. It was agreed that any offer should be discussed by the board before accepting. And unless stipulated upfront, once donated, RFS can decide to keep or sell the artwork.
 - ii. It was agreed that selling the Rickert painting might be a good idea.

- iii. Barka painting: It was bought for RFS as a donation. Nobody at the meeting knows where it is.
 - f. Hand water pump: not decided
 - g. School lunch program: Should this be one of RFS recipients for our annual giving? By the way, RFS annual giving was overlooked last fall so this item will be on February's meeting agenda to decide how much and who. Bec will initiate an email discussion in the meantime.
 - h. Furniture de-acquisition:
 - i. White cabinet to Bec
 - ii. Brown cabinet, coffee table – no takers
 - iii. Piano bench – hold off
 - i. Master gardener volunteers: Daksha is looking into having them come to work at RFS.
- 7. Program team report:** Consideration of Mia Kanazawa's request for fee info for a weekly Friday Tai Chi class lead to a discussion about building use fee policy. It was decided that there should be different categories of usage based on what the event is, who is doing it, how many people, etc., and fees should be set accordingly, and these might be decided case by case. For weekly (and other) programs by non-profit groups, or other programs that promote healthy living, there should be no fee but instead suggest that a donation of their determination would be appreciated.
- a. From David: Rob Shetterly's *Americans Who Tell the Truth* will be exhibited in Charlottesville, VA this year. The event schedule was shared.
- 8. Gallery Within:** After February exhibit closes, Daksha would like to offer a themed workshop.
- 9. Board recruitment:** Tabled until next meeting. Bec will ask Dee Powell to join.
- 10. Other topics:**
- a. Bec & Ralph piano switcharoo: Big one will leave by the end of February, smaller upright (with bench) will arrive.
- 11. Volunteer Hours:** Daksha, 33 hrs, Lisa, 11.5 hrs, Bec, 5 hrs, Karen, 25 hrs

Next meeting: Monday, 2/17 9:00 AM.

Facilitator: Lisa

Recorder: Bec

Respectfully submitted by Lisa Mazzearelli, 1/20/2020.