

Reversing Falls Sanctuary
Minutes of the February 16th, 2019 Board of Directors Meeting

Present: Anne, Bec, Daksha, David, Gary, Lisa, Martha

Facilitator: Bec, in place of Ralph

Recorder: Lisa

1. **Opening:** Cookies by Bec
2. **Agenda review:** Item added under treasurer's report to discuss annual report format; other topics added, one from Lisa to discuss committee interest and one from Gary to discuss safe sanctuary.
3. **Minutes** from last meeting approved
4. **Treasurer's report:** Not available.
 - a. Anne, Karen, and Daksha are authorized signatures
 - b. Annual report format is unclear about how items should be categorized. Ralph will follow up with Karen when she returns after Mar 9. Possibly create a report template.
 - c. Back-up treasurer: Ralph will be asked to serve.
 - d. Ellacapella check: Daksha emailed her contact and received no response. She will inquire again.
 - e. Online donation capability is up and running using PayPal. Daksha will test.
 - f. Donations could be accumulating at Penobscot PO while Karen is away. Anne monitors the Brooksville RFS PO Box, but not Penobscot. Further discussion is needed to decide how to fill this gap. Ralph may be able to help here.
 - g. Anne has access to checkbook and can sign checks.
5. **Steeple report:** Bec has provided timeline (previously emailed) of what has been done and when, and what still needs to be done, and will update it with Daksha's info.
 - a. Decision needed on how to proceed with this.
 - b. Discussion:
 - i. Ad hoc steeple committee formed to continue data gathering and update costs: Bec and Martha
 - ii. RFS to formulate our position on what we want to have happen with the steeple
 - iii. Include BUMC in discussion about what direction to pursue
 - iv. Make a decision by June, work to begin in the fall
6. **Program team report:** (previously emailed) Program evaluations have been positive.
7. **Gallery Within:** Visitors have been steady. Opening for Feb show was well-attended. Mike Maynard has been good new energy.
8. **Board organization:** Tabled until next meeting when Karen and Ralph can be present.
9. **Callahan Mine:** There is much raw material for future artistic expressions. This project is in the information gathering stage with a long-range time frame for implementation. RFS can facilitate/publish input from community. Daksha, Ralph, and Bec are on the ad hoc committee with Michael. Gary will contact everyone to set up their next meeting.
10. **Climate Change:** Conference is coming together well. Positive responses and input from schools and businesses. "Climate Convergence Conference" to be held 7/20 at GSA.
11. **Other topics:**
 - a. Lisa will join the Building and Grounds committee
 - b. Safe sanctuary policy form

- i. Action: Bec to amend form to include an acknowledgment signature line and a simple statement to explain in more detail the policy requirements.
- ii. The form will be attached to the building use policy

12. Volunteer Hours: Daksha, 59 hrs. Lisa, 2 hrs.

13. Meeting evaluation

- a. Time allotments for items are good but should allow for some flexibility
- b. End of discussions should include clear outcomes about decisions, follow-up, action items, who, when, etc.
- c. Generally, meetings are two hours long

Next meeting: Saturday, 3/16 3:00pm

Facilitator: Ralph

Recorder: Martha

Respectfully submitted by Lisa Mazzarelli, 2/17/19.