

Reversing Falls Sanctuary  
*Minutes of the May 4, 2020 Board of Directors Meeting*

**Present in phone conference:** Camilla, Daksha, David, Kathleen, Lisa, Martha, Ralph, Sheila

**Facilitator:** Daksha

**Recorder:** Lisa

- 1. Opening:** Daksha shared some thoughts from Tolkien's character Frodo to remind us to focus on what we can do with the time that we are given.
- 2. Minutes from the last meeting were approved.**
- 3. Treasurer's Report:** No details reported.
  - a. Ralph has accessed the RFS financial records and will be providing a more detailed financial report soon.
  - b. No donation checks have been received recently.
  - c. PayPal link on website for donations: The PayPal link needs to be updated with the new account information at Camden National Bank. Kathleen will work to fix this.
  - d. Other updates needed: The website, newsletter, and brochure need to be updated with the new RFS mailing PO Box address in Blue Hill. Daksha will contact Bec about updating the brochure and getting more printed. Kathleen will update website. Gary, is the newsletter contact info already updated?
- 4. Steeple Grant Update:** Dee is still the lead on this. We are waiting for a more detailed budget from Bob.
- 5. CAN Sponsorship:** Kathleen has done research on this and has provided some good information.
  - a. We have learned that RFS must maintain oversight of CAN's financial activity through the RFS bank account or a separate CAN account maintained by RFS.
  - b. We have learned that in order to comply with the requirements of our 501(c)(3) status CAN cannot engage in supporting any political candidate. It is somewhat unclear what this means in terms of other political activities.
  - c. Ralph is willing to take on any additional bookkeeping activities associated with oversight of the CAN's finances as well as any additional reporting requirements.
  - d. In an effort to gain more knowledge about how to properly take on fiscal sponsorship responsibilities for CAN legally and correctly, it was agreed to seek advice from a paid consultant. Kathleen will contact Fred Stocking to this end.
  - e. Daksha will communicate all this to Tony.
- 6. Piano use:** RFS has received requests from people who want to use the piano in the building. It was decided to deny these requests because of our earlier decision to keep the building closed to activities for now.
- 7. Building and Grounds:** Camilla will be joining the B&G committee.
- 8. Hub Person:** It was expressed that RFS is in need of a coordinator-type person who will act as an administrative central point for all goings on. Camilla volunteered for this role with help from Daksha to start. Therefore, any communications related to RFS should also be sent to Camilla & Daksha to begin this process.
- 9. How to proceed in our new normal:** Daksha initiated a brainstorming session for how to move forward from this point. Some ideas that arose:
  - a. A grounds clean-up event

- b. Some kind of fundraising food event, possibly with people cooking in the RFS kitchen and providing take-away meals. All adhering to safety guidelines.
- c. Online silent auction. May require additional resources.

**Next meeting: June 1, 3:00 PM via phone:** call 1-425-436-6372, enter access code 427029

**Facilitator: Possibly Lisa**

**Recorder:**

*Respectfully submitted by Lisa Mazzarelli, 5/5/2020.*