

Reversing Falls Sanctuary
Minutes of the June 1, 2020 Board of Directors Meeting

Present in phone conference: Camila, Daksha, David, Gary, Kathleen, Lisa, Martha, Ralph, Sheila, Tony

Facilitator: Lisa

Recorder: David

OPENING: Sheila shared the words she offered at the Monday vigil in Bucks Harbor. Others also shared their impressions of the gathering.

May Minutes: The minutes of the May meeting were **APPROVED**.

Climate Action Network (CAN) There was a lengthy and wide ranging discussion regarding RFS Board financial oversight of CAN and its activities.

HANDLING OF MONEY: Tony has opened a checking account (per BOD request) titled “Reversing Falls Sanctuary DBA/ CAN” and helped to answer numerous Board questions. Ralph reviewed his understanding of the Treasurers responsibilities as to how the CAN account is managed and he and Tony will meet to clarify each others responsibilities.

POLITICAL ACTIVITIES: Kathleen spoke to RFS legal oversight issues. There was a discussion about the distinction between “advocacy” and “lobbying”. Tony indicated he will prepare and distribute memorandum of Guidelines for CAN interns to follow. Website content was also discussed.

The BOD voted on 3 separate matters:

1. **APPROVED**: Any retroactive expenditures along with continuing Intern related expenses along with the submittal of a grant application for additional intern funding.
2. **APPROVED**: RFS name being used on promotional materials as an affiliated organization on the CAN website.
3. **APPROVED**: Authorization to make expenditures of up to \$300 with reporting to Treasurer.

TREASURER’S REPORT: Ralph previously distributed the Treasurer’s report by e-mail for board review. Later today he will e-mail a YTD accounting.

The BOD voted on 3 separate questions outlined in the Treasurer’s Report:

_____ **Q9: APPROVED**: Continuing monthly payments to Heather Jones (\$50/mo) which were discontinued with Covid 19 shutdown. \$150 for April-June will be paid and Daksha will write a letter to be included with the check regarding future cleaning/sanitizing requirements when RFS re-opens.

_____ **Q10: APPROVED**: a payment of \$250 to Jill Day for mask/shield making materials upon receipt of a suitable invoice.

_____ **Q11. APPROVED**: \$600 twice yearly payment to BUMC to support proportional insurance costs.

Steeple Grant & Repairs: Dee has reported that she has met with Bob Poole to review information needed to be submitted with the Grant Application. David observed that the scaffolding that has been erected to do the work is improperly supported, not plumb or attached securely to the building. The BOD asked David to talk with Bob about this and fixing it before he proceeds with any future work.

Program's Report: Gary discussed various aspects of how much (and how often) information to share with the BOD. Daksha and Camilla will be included on the Program Teams e-mail list.

 APPROVED: Deborah Bernal's request to borrow 10 chairs for a family function. The chairs must be disinfected and sanitized upon their return to RFS.

Building & Grounds: Painter has started work again. Discussion of a cleanup day and when to do it. Kim COit expressed interest in helping out with this. He will return to Brooksville shortly.

Gallery Within: No report.

Old Business:

1. Website updates were discussed
2. "Returning to Normal" tabled till next month due to late hour

New Business: None

Next meeting: JULY 6TH. Held in Sanctuary with distancing and masks or /via phone

Facilitator: David

Recorder: ?

Respectfully submitted by David Zachow, 6/1/2020.