

## Reversing Falls Special Meeting August 12, 2019

Attending: Lisa, David, Daksha, Ralph, Gary, Martha, Kathleen, Bec

Martha facilitating:

1. Moment of silence to reflect in a spirit of gratitude for the gifts and accomplishments created in this space in the last year.
2. Proposal Discussion:  
There is a need to make a decision on whether to hire Bob Poole (Poole Construction) to begin work on the steeple this month. The proposal and estimated costs were provided to board members prior to the meeting.  
Daksha- feels some attention should be shown toward the vertical support where the church meets the tower. Bob wrote that he would make repairs as he found but does it include this particular section of the repair.  
Action: Bec will check with Bob and clarify that question as well as what structural work would be included in his estimate.

Board members wondered if it would be prudent to seek more estimates from other contractors. Given the nature of this repair work, time is a serious constraint and we may have missed the opportunity to do that before the winter season. Getting two or three estimates is also a difficult task in itself. Bob can start immediately in the work to remove and stabilize the tower, perhaps finishing next year in a two-phase manner.

Bec strongly urged that the on-going interior work should continue. Planned programs will need to have the interior work done to enhance fund raising. Fundraising dedicated to the steeple project will have to be a priority for RFS.

**Decision: With no objections to the proposal, the board agreed to accept the proposal with the following modification:**

**Repairs will be done in a two-phase approach to be determined by Bob.**

**Step 1 removing the bell and tower and stabilizing to prevent further damage.**

**Step two...finishing for the future- including a modified hip roof similar to the chapel in Cape Rosier. (photo attached)**

3. Implementation Discussion:  
Details regarding payment as well as a written contract that reflects the two phases will be needed. Clarification on hourly rate/labor and materials would be helpful for bookkeeping. Board members suggested financial reports every two weeks might be needed with two building projects going on at the same time.  
Bec will let the BUMC Administrative council know about the decision as well as the UMC Northern District Building Committee Chair, Susan Brown.

**Decision: A written contract that also clarifies labor and materials will be helpful for the bookkeeping. Bec will be the clerk of the works.**

Meeting adjourned.

Minutes submitted by Bec Poole (Steeple Committee)