

RFS BOD Minutes 10/19/20 DRAFT

Present: Lisa, Daksha, Ralph, Sheila, Kathleen, Camilla

Absent: David, Gary

Opening: On Lisa's suggestion we spent some moments sending Gary our loving thoughts and energies as he recovers from his surgery.

The minutes of the meeting of 9/14/20 were approved.

Ralph presented the Treasurer's report.

Discussion followed about the ideal of having the board approve payments ahead of disbursements even if the project has been approved by the board. This may be a point that should be made with any future workers; payment will follow the next board meeting following completion of work.

Ralph also reported that while he still has no direct access to the CAN bank account, Tony has been on top of getting monthly reports to Ralph including a scan of bank statements.

**Action:** Ralph will follow up with Tony on account access once we allow for some passage of time to appreciate the (finally) successful signing of the fiscal agreement between CAN and RFS.

The B&G report was primarily a listing of future projects with discussion following about setting priorities for work considering our account balance and building use.

Approved for completion are: install windows, trim out and shingle around the new windows, install 2 exterior doors and finish the drain extension across the driveway from the skirting.

On hold until spring are: re-do the exterior faucet and re-setting/hook up of the propane tank.

**Action:** Daksha will contact a backhoe operator for the drain work and work with Chris Gonyer on the window and door projects.

**Action:** The building will be closed down over the winter and appropriate steps taken for winterization such as draining the plumbing system and putting the heat pumps on a low setting in hopes of keeping mold from developing. Daksha and David?

The building may need to be checked on after power outages to insure the heat pump has come back on.

The parking lot extension has been placed on hold as there will be no events happening this winter.

**Action:** Estimates will be sought for roofing the kitchen and dismantling the chimney. Daksha?

Long range projects include re-roofing the sanctuary and THE STEEPLE!!! A fund raising group will need to form for these projects.

**Action:** Daksha will contact Bob Poole to insure the turret will be able to withstand the winter without leaking.

## Programs

The mission statement is still under review with hope that the board and programs can draft one with more action text. **Action:** Ralph and Daksha will contact Anne F. and Carol S.

Programs is more quiet than usual for they are finding it difficult to operate virtual platforms. The board will take steps to seek IT/tech help and perhaps even set up an ad hoc IT committee. Offering a reasonable stipend to a tech savvy person will be considered.

**Action:** Contact RFS elist to solicit tech help and/or a small group for an IT Team. Daksha with edits by Kathleen.

Contact Hans C. of BHHT to discover the steps they took to be successful with their virtual presence.

## Daksha

Open an RFS Zoom account. Who???

Programs is working to discover the needs of the wider community caused by the pandemic.

Gallery Within: no report

Any work on a Strategic Plan is on hold until things settle.

RFS will hold \$500 earmarked for a community donation in reserve.

**Action:** Ralph will send RFS docs to Kathleen to be put on the website.

The email about non-violent social resistance to violence will be extended to the wider community through our personal contact lists and not (for now) directly by RFS.

Committee rosters:

B&G: Lisa, Camilla, Daksha, David Ralph has shifted to emeritus status.

Programs: Sheila, Gary, Anne, Tony, Elaine, Carol, Annie, Gerry

GW: Daksha, Bec?

Before the close of the meeting, Daksha brought up the need for the 2020 Appeal. Ideas for a small 'gift' to be included with a letter are sought. **Action:** Camilla, available after 11/1 and Daksha will join to draft an appeal. Others are welcome to join this effort of course.

Next meeting: 11/9/20 via ZOOM Facilitator Daksha Recorder Camilla